

# GILCHRIST COUNTY TOBACCO-FREE PARTNERSHIP BYLAWS

## Adopted 2010

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### MISSION STATEMENT

The mission of the Gilchrist County Tobacco-Free Partnership is to mobilize community partners to establish long-lasting system and policy changes that promote tobacco-free social norms in order to prevent usage of tobacco products by youth/young adults, encourage and support tobacco cessation, eliminate health hazards of secondhand smoke and decrease the number of deaths due to tobacco products.

### VISION

To develop and/or sustain core infrastructures of tobacco prevention and control activities, and promote usage of the Florida Quitline, in a culturally competent manner to deliver services that include diverse service providers represented in all goal areas, including county health departments, schools and higher education institutions, businesses, health care systems and providers, law enforcement, local and statewide non-profit agencies, and others as recommended by Centers for Disease Control and Prevention's *2007 Best Practices for Comprehensive Tobacco Control Programs (CDC Best Practices)*

### ARTICLE I – NAME

**Section 1. Name-** The name of this community collaboration shall be the Gilchrist County Tobacco-Free Partnership hereafter in this document referred to as TFP.

### ARTICLE II – MEMBERSHIP

**Section 1. Youth-** Membership is available to youth, age 11-17, and/or young adults, age 18-24 who are interested in designing and supporting policies to promote tobacco-free social norms in Gilchrist County. A Youth TFP member may be removed from the TFP upon the recommendation of the SWAT facilitator and/or Advisory Council.

**Section 2. Community/Organization-** Membership is open to any individual person, and/or for-profit or nonprofit organization that works with youth or young adults, provides services to the public, works in a social service and/or health related industry, addresses issues related to substance abuse or addiction, and/or adults and youth interested in designing and supporting policies to promote tobacco-free social norms in Gilchrist County. Members may not be currently involved in marketing or selling tobacco or non-approved nicotine delivery products. Members must be in agreement with and support the mission of the Gilchrist County TFP.

**Section 3.** No dues or fees shall be charged to any member.

### ARTICLE III- ADVISORY COUNCIL

**Section 1. Adult:** The Advisory Council includes, but is not limited to, representatives from: schools and higher education institutions, businesses, health care systems and providers, law enforcement, local and statewide non-profit agencies, youth/young adults and others as recommended by Centers for Disease Control.

**Section 2. Youth/Young Adult:** It is a desired goal to have at least 25% of the Advisory Council to be made up of youth representatives from ages 11-17, and/or young adults from ages 18-24.

**Section 3. Conflict of Interest:** Any Advisory Council member is obligated to refuse or abstain from voting for all matters directly impacting them personally and/or professionally

**Section 4. Number of Members:** The number of Advisory Council members shall be established at the first meeting of each funding year.

**Section 5. Participation in Meeting by Conference Telephone:** Advisory Council members may participate in a meeting through use of conference telephone or similar communications equipment, so long as members participating in such meeting can hear one another.

**Section 6. Voting Privileges:** Discussion on issues will take place in the forum of a general TFP and the Advisory Council will act as the representative body that determines the outcome of such discussion via voting for or against motions that are brought up and thereafter seconded by the general TFP.

**ARTICLE IV- MEETINGS**

**Section 1. Meetings:** The TFP may hold meetings, which include general membership meetings, Advisory Council meetings, Workgroup Committee meetings and emergency meetings. Meetings may be held using electronic communication, such as teleconferencing, computer on-line conferencing, and other electronic means as long as all members are informed and can access said meeting. All meetings will be scheduled and held at a time and location conducive to youth participation whenever possible.

**Section 2. Quorum:** For general TFP meetings, a quorum shall consist of at least 10 TFP members.

**ARTICLE V- COMMITTEES & TASK FORCES**

**Section 1. Committees/Task Forces-** The Advisory Council shall authorize the creation of, prescribe the terms and define the power and duties of any Committee or Task Force as is deemed necessary to fulfill the mission of the TFP.

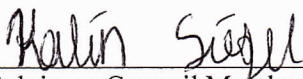
**ARTICLE VI – AMENDMENTS**

**Section 1. Amendments-** These by-laws may be amended by a majority of those voting members present at a regular meeting of the TFP, or at any special meeting of the Advisory Council, called for such a purpose. Written notice of all proposed amendments shall be given to members of the TFP at least one week prior to the meeting at which such time amendments are being considered for adoption.

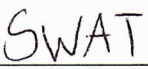
**ARTICLE VII– PROXY VOTES**

**Section 1. Electronic-** Proxy votes are allowed and/or email/on-line votes are accepted as long as the member or organization has a valid email address on file.

**The Gilchrist County Tobacco Free Partnership on September 7, 2016 adopted these by-laws.**  
*(Signatures on file at Quit Doc Research & Education Foundation office site)*

  
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(Advisory Council Member)

  
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(Advisory Council Member)

  
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