

GILCHRIST COUNTY TOBACCO-FREE PARTNERSHIP CHARTER

Bylaw Addendum for Funding Year 2016-2017

SECTION 1: MISSION STATEMENT

The mission of the Gilchrist County Tobacco-Free Partnership is to mobilize community partners to establish long-lasting system and policy changes that promote tobacco-free social norms in order to prevent usage of tobacco products by youth/young adults, encourage and support tobacco cessation, eliminate health hazards of secondhand smoke and decrease the number of deaths due to tobacco products.

SECTION 2: VISION

To develop and/or sustain core infrastructures of tobacco prevention and control activities, and promote usage of the Florida Quitline, in a culturally competent manner to deliver services that include diverse service providers represented in all goal areas, including county health departments, schools and higher education institutions, businesses, health care systems and providers, law enforcement, local and statewide non-profit agencies, and others as recommended by Centers for Disease Control and Prevention's *2007 Best Practices for Comprehensive Tobacco Control Programs (CDC Best Practices)*

SECTION 3: GOALS OF THE GC TOBACCO-FREE PARTNERSHIP

Increased restrictions on minors' access to tobacco products:

Prevent the initiation of tobacco use among youth and young adults

- SMART Objective-Policy to counteract tobacco product marketing at the retail point of sale.
- SMART Objective- Reduce smokeless tobacco use in Gilchrist County.

Eliminate secondhand smoke exposure

- SMART Objective- Policy to create tobacco free worksites.

SECTION 4: FISCAL AGENT & FACILITATOR

- For the Funding years of 2015– 2018 the Quit Doc Research & Education Foundation, and its officers, will act as fiscal agent for the TFP.
- The Facilitator for the TFP is the Gilchrist County Tobacco Prevention Specialist contracted by Quit Doc Research & Education Foundation.

SECTION 5: COMMUNITY COLLABORATIONS

The TFP is recognized as a documented Reporting Committee to the:

- Officers of the Quit Doc Research & Education Foundation
- Other community collaborations as necessary to promote the mission of and fulfill the goals of the TFP.

SECTION 6: PARTICIPATION OF MEMBERS

Youth & Young Adult Participation:

- It is a desired goal to have at least 25% of the Advisory Council to be made up of youth representatives from ages 11-17, and/or young adults from ages 18-24.
- Youth Members assume leadership in regard to tobacco control and advocacy, education and prevention, information exchange, policy development and decision-making.
- Youth Members agree to work within the mission, goals, objectives, and principles of the TFP when representing the project in public.

- Youth members officially speaking on behalf of the TFP must receive prior approval from the Advisory Council and may not promote one organization or individual over another.
- Youth members will maintain active communication with the TFP Advisory Council.
- Youth members, or the youth organization they participate in, must reside or provide services in Gilchrist County.
- Youth members can participate in meeting via teleconferencing as long as all members present can hear the conversation.
- Youth members attend general quarterly meetings, may send an appropriate representative, and if schedule conflicts occur may maintain their membership status by being active in other areas of helping the TFP accomplish its mission. Examples of being active in other areas include, but are not limited to, regularly volunteering for TFP outreach in community events, setting up meetings with decision makers, and attending meetings with decision makers on behalf of the TFP.

Adult Participation:

- Adult Members assume leadership in regard to tobacco control and advocacy, education and prevention, information exchange, policy development and decision-making.
- Adult members help plan, implement and evaluate comprehensive interventions with the potential to save lives and improve the health and well-being of residents and visitors.
- Adult members assume leadership in regard to tobacco control and advocacy, education and prevention, information exchange, policy development and decision-making.
- Adult members agree to work within the mission, goals, objectives, and principles of the TFP when representing the project in public.
- Adult members officially speaking on behalf of the TFP must receive prior approval from the Advisory Council and may not promote one organization or individual over another.
- Adult members attend general quarterly meetings, may send an appropriate representative, and if schedule conflicts occur may maintain their membership status by being active in other areas of helping the TFP accomplish its mission. Examples of being active in other areas include, but are not limited to, actively working with the SWAT youth, regularly volunteering for TFP outreach in community events, setting up meetings with decision makers, and attending meetings with decision makers on behalf of the TFP.
- Adult members maintain active communication with the Officers.
- Adult members, or the member organization, must reside or provide services in Gilchrist County to participate in decision-making, voting and bylaw revisions.

SECTION 7: ADVISORY COUNCIL

- The Advisory Council's purpose is to serve as the volunteer leadership apparatus to facilitate in the decision-making for the entire general TFP
- The TFP Advisory Council shall consist of adult members and youth/young adult members with at least 25% youth leadership desired.
- Members who are appointed to the TFP Advisory Council will attend at least two (2) general TFP meetings a year.
- From time to time events may arise that call swift action to have the TFP advertise and sponsor, whereby general meetings for the purpose of discussion and quick notice for scheduling is impractical; in these instances the Advisory Council has the ability to vote on sponsorship activities but with the direct approval of QuitDoc Research and Education Foundation officers.
- Advisory Council officers shall not be immediate relatives.
- In the event of a tie vote, a tie will be broken using a coin toss.

2016 – 2017 ADVISORY COUNCIL ORGANIZATION & REPRESENTATIVE:

- **Adult** – Jamie Hinote, Debbie Destin
- **Youth** – Joshua Akin, Kalin Siegel

The Gilchrist County Tobacco Free Partnership adopted this Charter on September 7, 2016.

Kalin Siegel
(Advisory Council)

Joshua Akin
(Advisory Council)

SWAT
(Organization)

SWAT
(Organization)